

STUDENT REQUEST FOR A REFERENCE  
FOR A GORDON COLLEGE INTERNATIONAL SEMINAR

**Student Instructions:** Please print/type your name, as well as the name of the **reference** from whom you will be requesting a reference, in the space provided below. Read and then sign your preferred waiver statement. In the check box below, indicate to which program you are applying. Also print your name on the following page, and then forward this form to your reference.

Please note you will need one reference from a Faculty member **and** another from a Student Affairs reference. That second reference should be from someone who knows you well outside of class and can comment on your character, life & conduct. It can be someone in your university Student Affairs Office, a Resident Director (nor an RA), Athletics Coach or Minister.

<b>STUDENT WAIVER</b>	
Applicant's Name _____	Student ID# _____
please print	
Reference's Name _____	Position & Department: _____
please print	
I, _____, HEREBY WAIVE any claim to access to reference forms written on behalf of my application to the off-campus program indicated below.	
I, _____, DO NOT WAIVE claim to access to reference forms written on behalf of my application to the off-campus program indicated below.	
Applicant's Signature _____	Date _____

- The student is applying for the Belize Natural History Seminar** (JANUARY) Please return reference form by: **April 15**. Please see seminar description at <http://www.gordon.edu/belize-sem>
- The student is applying for the British Theatre Seminar** (JULY-AUGUST) Please return reference form by: **March 15**. Please see seminar description at <http://www.gordon.edu/british-theatre>
- The student is applying for the China Seminar** (MAY-JUNE) Please return reference form by: **December 15**. Please see seminar description at <http://www.gordon.edu/china-sem>
- The student is applying for the Greece Seminar** (MAY-JUNE) Please return reference form by: **December 5**. Please see seminar description at <http://www.gordon.edu/greece>
- The student is applying for the Israel Seminar** (MAY-JUNE) Please return reference form by: **December 15**. Please see seminar description at <http://www.gordon.edu/israel-sem>
- The student is applying for the Rwanda Seminar** (JULY-AUGUST) Please return reference form by: **March 15**. Please see seminar description at <http://www.gordon.edu/rwanda-sem>

All seminars are 4-credit and will be transcribed by Gordon College. Please note seminars may not be audited.

**Please return references to:**

Global Education Office  
Gordon College  
255 Grapevine Road  
Wenham, MA 01984  
p. 978.867.4399  
f. 978.867.4674

OR via email to [geo@gordon.edu](mailto:geo@gordon.edu)

## INSTRUCTIONS TO THE REFERENCE

\_\_\_\_\_, student, has requested your reference. The information you provide will be reviewed with other application materials to determine the student's eligibility for participation in an off-campus program. Since off-campus programs present both personal and academic challenges, we ask that you first review the program description and objectives as outlined on the reverse. In order to assist us in determining the student's readiness for this step in his/her academic program, please give honest, thoughtful and detailed responses to the questions below. If you prefer to respond on a separate piece of paper, please attach it to this reference form.

If you have any comments or concerns that you would prefer to communicate more directly, please call the Global Education Office at 978.867.4399 and we will be happy to speak with you.

1. *How long have you known the student and in what context?*

2. *Academic habits, strengths, weaknesses:* Based on the structure of the program as outlined on the reverse, how well is this student likely to perform academically in this kind of environment?

3. *Interpersonal Relationships:* Students will live in a new environment, separated from friends and family, faced with the uncertainties of a foreign culture and under the stress of a rigorous academic program. Do you have confidence that this student's interpersonal skills will allow him/her to successfully work and relate to others in this environment? Are there particular personality traits that might serve the student favorably or unfavorably?

4. *Moral maturity:* Each program requires a well-developed sense of independence and personal responsibility. Students live under conditions which force them to rely more on their individual moral and ethical value systems and less on institutional regulations and direct personal supervision. What are your thoughts on how this student is likely to respond to this freedom?

5. *Features of religious and spiritual life and identity:* Can you comment on the quality of this student's core spiritual commitment and how it expresses itself in life and worship? Do you feel that the program will offer an opportunity for growth, or will this present a difficulty for the student?

6.  Highly Recommend     Recommend     Recommend with reservation     Do not recommend

7. If you checked Recommend with reservation, please explain:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Position/Institution